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Company Registration Number: 10745840 (England and Wales)

Enrich Academy

# Careers Access Policy

1	Summary	Careers Access Policy			
2	Responsible person	Claire Sansom			
3	Accountable ELT member	Emma McManus			
4	Applies to	Enrich Academy			
5	Trustees and/or individuals who have overseen development of this policy	Careers Lead			
6	Headteachers/Service Heads who were consulted and have given approval (if applicable)	Emma Mcmanus			
8	Ratifying committee(s) and date of final approval	APRC			
9	Version Number	1			
10	Available on	Every	Y/ <del>N</del>	Trust Website Academy Website Staff Portal	Y/ <del>N</del>  Y/ <del>N</del>
11	Related documents (if applicable)	Careers Policy			
12	Disseminated to	Enrich Academy			
13	Date of implementation (when shared)	February 2025			
14	Date of next formal review	February 2026			
15	Consulted with Recognised Trade Unions	N/A			

Date	Version	Action	Summary of changes

## Contents

Section	Description	Page
1.	Introduction	4
2.	Pupil entitlement	4
3.	Management for provider access requests procedure	4
4.	Opportunities of access	4
5.	Premises and Facilities	5

### 1. Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under section 42B of the Education Act 1997.

## 2. Pupil entitlement

All pupils in years 10 – 11 are entitled to:

- Find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- Understand how to make applications for the full range of academic and technical courses.

## 3. Management of provider access requests procedure

A provider wishing to request access should contact Claire Sansom, Assistant Headteacher and Careers Leader on 01924 862232 or via [email: csansom@eat.uk.com](mailto:csansom@eat.uk.com)

## 4. Opportunities for access

A number of events, integrated into the school's Careers Programme, offer providers an opportunity to come into school to speak to pupils and or their parents / carers:

	Autumn Term	Spring Term	Summer Term
Year 10 and 11	One to one supported visits to potential post 16 destinations  Meeting with careers professionals	CV Writing Supported visits to Wakefield College	KS4 Option Choices Confirmation of all post 16 destinations (year 11)

Please speak to Claire Sansom (Careers Leader) to identify the most suitable opportunity for you.

## **5. Premises and facilities**

The school will make intervention rooms, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or another appropriate member of staff.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the school.

The school will ensure that all students have access to provider prospectuses and other relevant information.

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Nurturing inclusive learning communities

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